



## The Essential Guide to Workplace Investigations: A Step-By-Step Guide to Handling Employee Complaints Problems (Paperback)

By J.D. Lisa Guerin

NOLO, United States, 2016. Paperback. Book Condition: New. 4th. 226 x 175 mm. Language: English . Brand New Book. The Essential Guide to Workplace Investigations will help any manager, supervisor, or Human Resources professional sort out workplace problems, quickly and effectively. Use this affordable, step-by-step guide to investigate, document, and resolve every kind of workplace problem, from discrimination and harassment to employee theft and workplace violence. Get the facts on: deciding whether to investigate choosing an investigator interviewing and gathering evidence evaluating the evidence documenting the investigation taking action and following up This thorough guide provides all of the forms, sample policies, checklists, and sample documentation that employers need to conduct a successful investigation that will stand up in court. This edition also incorporates the latest legal developments in employment law, including updated 50-state charts on common workplace issues, Supreme Court decisions on discrimination and harassment, and more. Plus, you ll be able to download forms and listen to sample interviews and scenarios online.



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