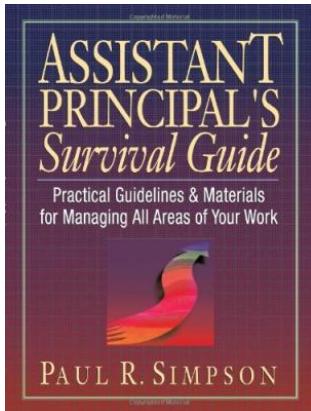


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ASSISTANT PRINCIPAL'S SURVIVAL GUIDE: PRACTICAL GUIDELINES & MATERIALS FOR MANAGING ALL AREAS OF YOUR WORK



Jossey-Bass, 2000. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: About this resource.Terminology in this resource.SECTION 1.The role of the assistant principal.Being a leader.Figure1-1 activities checklist.Radical, risk taker, or leader?Identifying and handling stress.Looking toward the future.Site-base management.Enjoying the assistant principal position.SECTION 2.Gathering and communicating information.Sources of information.Filing of information.Oral communication.The telephone.Use of the public address system.Written communication.Communicating information regarding students.Figure 2-1 private driver permission form.Figure 2-2 student trip: parent information and permission.Figure 2-3 consent...

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